



Screenwise Pty Ltd T/A Screenwise Film & TV School for Actors  
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RTO provider code: 91699 CRICOS Provider code: 03254J

## **Fair Treatment and Equal Benefits and Opportunity Policy**

### **Overview**

Screenwise Pty Ltd supports the concept of equal opportunity and is committed to providing all staff, students and potential students with a working and learning environment which values diversity, respects differences and provides an environment that is safe, healthy, positive, supportive and free from all forms of harassment, bullying and discrimination.

### **Definitions**

For the purposes of this document the following applies:

**The Act** refers to the *Higher Education Support Act 2003*

**Student/s** refers to all persons enrolled in a unit of study who are, or would be entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act; and

**Potential Students** refers to all persons seeking to enrol in a VET unit of study that meets the course requirements under subclause 45(1) of Schedule 1A of the Act and who are, or would be, entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act.

### **Fair Treatment**

Screenwise Pty Ltd will treat fairly all Students and Potential Students.

### **Student Selection**

Screenwise Pty Ltd has open, fair and transparent procedures, based on merit for making decisions about:

- a. a) the selection, from among Potential Students; and
- b. b) the treatment of Students.

Potential Students seeking to enrol in a VET unit of study with Screenwise Pty Ltd, regardless of their background, circumstances or eligibility for funding, will be assessed for entry to study through the same published entry requirements and through the same process.

The following selection criteria and procedures apply for potential students seeking to enroll in the Diploma of Screen Acting 91506NSW:

### **THE INITIAL APPLICATION...Applicants must submit:**

- A completed course application form with passport sized photo attached
- A recording of a 1 minute Film or TV monologue of their choice on DVD or by electronic format
- Application Audition fee of \$66

From this initial submission successful applicants will be invited to the second stage of the audition to prepare and perform on-camera before a panel comprising of Screenwise trainers and at least one independent industry professional. They will be contacted by the Screenwise Office and a Call Back audition date and time will be allocated.



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### **THE CALL BACK AUDITION...will consist of:**

- An additional 1 minute Film or TV monologue performed live to camera or by video conference
- A two-hander Film or TV scene supplied by Screenwise and;
- Interview

### **THE ASSESSMENT...**

During the initial submission and subsequent callback audition and interview the following criteria will be assessed:

- Applicants must be 18 years or older at course commencement
- A practical assessment of a student's English language and literacy is made during the audition process to gauge the individuals' capacity with the spoken English language and ability to read from a script.
- International Students must provide evidence of International English Language Test Scores (IELTS) of 5.5, or equivalent.
- Good level of fitness
- Talent and aptitude
- Ability to take direction from the callback audition panel
- Financial capacity to meet the course requirements
- Applicant's commitment to achieve the outcomes of the course

The audition process is designed to provide a learning experience to all applicants as well as to satisfy that the course is suitable.

**\*PLEASE NOTE:** Screenwise does not keep or return CD's, DVD's or portfolio's sent in with applications, so please ensure you do not send us your originals.

The above selection criteria and procedures does not prevent Screenwise Pty Ltd taking into account, in making decisions mentioned above, educational disadvantages that a particular Student or Potential Student has experienced or the fact that the student or Potential Student may be enrolled via a VET restricted access arrangement.

### **Publication**

This *Fair Treatment and Equal Benefits and Opportunity Policy and Procedure* will be made available to Students and Potential Students through publication on the website [www.screenwise.com.au](http://www.screenwise.com.au) and the student handbook.

Screenwise Pty Ltd  
Version 1 April 2013

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